

9 FINANCE

Question	Yes	No	Comments
1 Does the organisation have a treasurer, and if so does s/he have adequate knowledge about legal and contractual aspects of the organisation's finances, to ensure that all work is carried out properly and that the organisation complies with its regulatory requirements?			
2 Does the governing body receive sufficient accurate, timely, and accessible information to enable it to exercise its responsibilities for proper financial control?			
3 Does the organisation have clear policies and procedures for its financial systems and performance operations?			
4 Do the people responsible for day-to-day financial administration know what these policies and procedures are and carry them out?			